

# **QRSD Transportation Safety Procedures**

Please review the rules that are outlined here with your student and make sure they understand what is expected of them while they are boarding, riding and leaving the school bus.

## **Boarding the Bus**

Students should step on the bus quickly and be seated at once. No unauthorized adults are allowed on our buses.

## **Riding the Bus**

Students may not distract the driver or block the driver's view. Students are required to remain seated while the bus is in motion. Students must keep talking to a reasonable level and wear headphones at all times while listening to music. The driver reserves the right to assign seats to all students at any given time. Failure to comply with such requests may result in suspension of the student's bus privileges indefinitely.

## **Leaving the Bus**

For your student's safety, a parent or other authorized adult or older sibling must meet students in Grade K-2 at the bus stop. The authorized adult must be at the bus stop at least 5 minutes prior to the scheduled drop off time. If no parent/guardian/older sibling is present, the student will be brought back to their respective school. Please remind your young children not to get off the bus unless they recognize whomever is scheduled to meet them.

When a student, or group of students', stop requires the crossing in front of the bus, the student(s) must wait to cross until they all get off the bus and the driver gives them a "thumbs up." This signals to the students that it is safe to cross.

# **Disciplinary Policies**

Students who fail to comply with the bus rules may be suspended and/or removed indefinitely from his/her bus if the violation warrants.

## **Infractions**

Infractions include, but are not limited to: refusal to stay in seat; yelling and shouting; failing to obey reasonable requests of driver; bullying other children; pushing or shoving; possessing sharp objects; throwing objects out of window and littering on bus.

## **Report of Bus Misconduct**

This three-part form will provide a record of infractions. One copy will be given to the Building Administrator, one copy will be given to the Bus Contractor and one copy will be kept with the driver.

## **Notification of Parent/Guardian**

It is at the discretion of the Building Administrator to notify the parent/guardian of a problem that the student is having on the bus; a copy of the Bus Misconduct form is provided for this purpose. The Building Administrator may determine when a meeting with the parent/guardian and the student is appropriate.

## **Lost and Found**

Our buses travel around the District to multiple schools during morning and afternoons. When the bus drivers find items that have been left behind by students, they may not know which school the item should go to.

If your student loses an item on the bus, the best way to find it is for your child to directly ask the driver if it's available. Drivers will hold onto lost items 1-2 days in case they are claimed. After a couple days, the item will be brought to the school they believe the student attends.