



**QUABBIN REGIONAL SCHOOL DISTRICT**  
**School Committee Minutes**  
**Thursday, September 13, 2012**  
**Educational Support Center**

**PRESENT**

Chair	Mark Brophy	Member, Barre
	William Hansen	Member, Hubbardston
	Edward (Ned) Kelly	Member, Hardwick
	Steven Labarre	Member, Oakham
	Charles Miller	Member, Barre
	Richard Paula	Member, Barre
	Marcelino (Tex) Sarabia	Member, Hardwick
	Donald Stolgitis	Member, Hardwick
	Lee Tavares	Member, Oakham
	Peggy Thompson	Member, New Braintree
	Mark Wigler	Member, Hubbardston
	Timothy Williams	Member, Hubbardston

**ALSO PRESENT**

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
Sheila Muir	Assistant Superintendent
District Administrators/Staff	
Town Officials	
Parents/Townspople	
Press	

1. The meeting was called to order at 7:40 p.m.

**2. APPROVAL OF MINUTES**

A motion was made by Mr. Labarre and seconded by Mr. Williams to approve the minutes of July 18, 2012. The motion passed by a vote of 10-1-1. Charles Miller abstained.

**3. ADMINISTRATIVE REPORTS**

- a) Superintendent of Schools - Dr. Marshall reported a smooth school opening and commended the principals, staff, and facilities for getting the schools ready for the start of school. Dr. Marshall also explained to the Committee the process of voting at this meeting on the Massachusetts Model System for Educator Evaluation as well as the Massachusetts Model System for Superintendent Evaluation. The teacher evaluation system has been ratified by the QRTA and the Collective Bargaining Subcommittee had approved it in June. Now needs School Committee approval. These are two separate votes.
- Vote #1: A motion was made by Mr. Sarabia and seconded by Mr. Labarre to accept the Massachusetts Model System for Superintendent Evaluation. The motion passed unanimously.
  - Vote #2: A motion was made by Mr. Sarabia and seconded by Mr. Williams to accept the Massachusetts Model System for Education Evaluation. The motion passed unanimously.

- b) Assistant Superintendent – Sheila Muir reported on a successful summer Professional Development Program which included 4 graduate level courses with 80 participants and 8 Professional Development workshops with 94 participants. She also reported that the elementary book rooms had been established for the new literacy program.
- c) Director of Administrative Services – Presentation of Warrants: Payroll Warrants 1, 2, 2.1, 3, 4, 5 and 6 and AP warrants 1A, 2B, 3A, 4A, 4C, 5A, 6A, 6c, 6D, And 7A were approved by the Warrant Subcommittee.
- d) Teacher Advisory Council – Dorothy Verheyen-Cudjoe reported that teachers are working on curriculum initiatives to align with the Common Core. Faculty began their self-assessments at the early release professional development day held on Wednesday, September 12, 2012.
- e) Student Advisory Council – No report was given.

#### **4. SUBCOMMITTEE REPORTS**

- a) Administrative Review – No report was given.
- b) Audit – No report was given.
- c) Budget – Pursuant to MGL Ch. 71 §16b – Reconsideration of FY13 Budget  
At the recommendation of the Budget Subcommittee who met earlier in the evening, the Committee settled on a reduction to the budget of \$100,000. This reduction in the budget will result in the following cuts:
  - Elementary PE teacher resulting in larger class sizes; staff reallocation
  - High school secretary position
  - Middle school world language teacher resulting in one world language (Spanish) being offered in 8<sup>th</sup> grade only with larger class sizes.

Discussion ensued. At this point in time, Oakham and New Braintree will have to schedule special town meetings to bring this number in front of the towns once again.

- d) Central Office - Mr. Brophy spoke on behalf of Mr. Wolanin. The subcommittee felt that Administrative Review and Central Office/Audit subcommittee should be combined as the majority of the members were on both subcommittees. Discussion ensued in regard to a strategic improvement plan. The plan is to have every subcommittee meet and go over the SIP with modifications as necessary. They would then go back to the full committee for approval. Recommended writing roles and responsibilities for subcommittees.
- e) Collective Bargaining – no report was given.
- f) Plant and facilities – Subcommittee met and toured all schools and found no major issues. They are making progress on the Ruggles Lane School roof. The HS roof project will be completed once the final paperwork is finished with the MBSA. One concern they have is the PA system in the elementary schools as well as the high school and middle school. If these go down, our communication is nil for emergencies.
- g) Policy & Review – No report was given. First meeting is scheduled for Monday, October 1<sup>st</sup>.
- h) Special Education – No report was given. First meeting will be held in October.
- i) Technology – No report was given. Tim Williams did recommend we use all school committee emails.

#### **5. UNFINISHED BUSINESS**

- a) FY 13 Budget – Pursuant to MGL Ch71 §16b – Reconsideration of the FY13 budget  
A motion was made by Mr. Kelly and seconded by Mr. Labarre to approve revised Appropriation Category 3510-3520 (Athletics & Student Activities) in the amount of \$431,829.

A roll call vote was taken:

Mr. Miller – yes; Mr. Brophy –yes; Mr. Paula – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mr. Stolgitis – yes; Mr. Wigler – yes; Mr. Williams – yes; Mr. Hansen – yes; Mrs. Thompson – abstain; Mr. Labarre – yes; Mr. Tavares – yes.

The motion passed by a vote of 11-0-1. (Weighted vote: 11.31 – yes; .92 abstention)

The following motion was made by Mr. Labarre and seconded by Mr. Kelly: That the School Committee move to adopt an FY13 budget as reconsidered by the School Committee in the amount of \$31,326,026 which includes \$16,170,613 in Chapter 70 Aid and \$1,144,145 in district revenues and reserves to offset member town assessments including \$875,542 from Excess & Deficiency (E & D).

A roll call vote was taken:

Mr. Miller – yes; Mr. Brophy –yes; Mr. Paula – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mr. Stolgitis – yes; Mr. Wigler – yes; Mr. Williams – yes; Mr. Hansen – yes; Mrs. Thompson – yes; Mr. Labarre – yes; Mr. Tavares – yes.

The motion passed by a vote of 12-0-0. (Weighted vote: 12.23).

**6. PUBLIC COMMENT** – No one addressed the Committee.

**7. SCHOOL COMMITTEE CONCERNS** – Mr. Brophy reminded the Committee of Tastefully Quabbin which is taking place on Monday, September 24<sup>th</sup> from 7:00 p.m. to 9:00 p.m. at the Eagle Hill Cultural Center.

**8. NEW BUSINESS**

a) Opening Day Update - Opening day in all schools ran very smoothly.

b) Approval of Eagle Hill School Curriculum – Required that Superintendent Marshall approve course offerings and confirm that curriculum goes along with the MA core curriculum.

Mr. Sarabia made a motion to approve, Mr. Williams seconded.

Motion passed with a vote of 9-0-3.

c) Approval of Hubbardston Center School Garden Club – Superintendent Marshall explained the nature of this Club which has been run for many years in Hubbardston. This year there is a fee of \$24.00 to participate.

Mr. Labarre made a motion to approve, Mr. Stolgitis seconded.

Motion passed unanimously.

d) Update of teacher evaluation system – all members received packets of information in regard to the MA Model System for Educator Evaluation for teachers and superintendent.

**9. ADJOURNMENT**

A motion was made by Mr. Labarre and seconded by Mr. Kelly to adjourn.

The motion passed unanimously.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Jessica Bennett  
Secretary