



## QUABBIN REGIONAL SCHOOL DISTRICT

School Committee Meeting Minutes

December 08, 2011

Educational Support Center

### **PRESENT**

Chairman	Edward Leonard	Member, Hubbardston
	Dr. Richard Allan	Member, Barre
	Mark Brophy	Member, Barre
	John Barringer	Member, Oakham
	Paula Bolger	Member, Barre
	Ned Kelly	Member, Hardwick
	Steven Labarre	Member, Oakham
	Marcelino (Tex) Sarabia	Member, Hardwick
	Mark Wigler	Member, Hubbardston
	Timothy Williams	Member, Hubbardston

### **ALSO PRESENT**

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
Sheila Muir	Assistant Superintendent
District Administrators/Staff	
QRSD Faculty Members	
Townspople	
Press	

I. The meeting was called to order at 7:30 PM.

### **II. Approval of Minutes**

A motion was made by Mark Brophy and seconded by Timothy Williams to approve the minutes of November 10, 2011.

The motion passed 9-0-2. Dr. Allan and Mr. Leonard abstained.

### **III. Administrative Reports**

- a) Superintendent of Schools
- b) Director of Administrative Services
  - i. Cheryl Duval distributed the recent Moody's report. She stated that to improve the District's rating, the district must make an effort to build up the E & D account.
  - ii. Presentation of Warrants: AP warrants 14A, 14C, 15A and 15B and Payroll Warrants 11 & 12 were presented/approved by the Warrant Subcommittee.

- c) Teachers Advisory Council – Dot Verheyen-Cudjoe thanked Dennis Dextrateur for his years of service as Teachers Advisory Council representative. She informed the Committee that several QRTA members are scheduled to attend a conference on evaluation.
- d) Student Advisory Council – Dot Verheyen-Cudjoe informed the Committee that the students collected 1587 lbs of food in the recent food drive. Half will be donated to the Barre Food Bank and half to Hardwick. In addition, the Middle/High School is conducting a clothing drive. Boxes are located at the school and Central Office.

IV. **Subcommittee Reports**

- a) Administrative Review Subcommittee –Mr. Brophy reminded the Committee that the completed Supt. Evaluation forms are due this evening. A summary report will be developed once all completed forms are received.
- b) Alternative Funding Adhoc Subcommittee – No report was given.
- c) Barre Building Subcommittee –No report was given.
- d) Central Office Subcommittee – Mr. Leonard provided an update on the Central Office Subcommittee meeting held on December 5<sup>th</sup>. The Subcommittee discussed the Superintendent’s intention to retire. The Subcommittee will meet again to discuss how to proceed.
- e) Collective Bargaining Subcommittee –Mark Brophy reported that the Collective Bargaining Subcommittee continues to meet with collective bargaining groups.
- f) Plants & Facilities Subcommittee – Ned Kelly reported that the atrium roof project is running behind schedule. The project was moving a bit slower than anticipated due to subcontractor work delays. A “dance floor” was erected to protect the roof from the rain. It is anticipated that the cafeteria would be reopened after the holiday vacation.
- g) Policy, Review and Reform Subcommittee – Dr. Allan updated the Committee on the December 5<sup>th</sup> meeting. The Subcommittee received a technology report from the Director of Technology regarding blended instruction and technology as it relates to curriculum content. The Subcommittee also discussed a re-examination of the comprehensive high school program and how IB will service all students.

A motion was made Dr. Allan and seconded by Mr. Brophy to lay the following policies on the table for public review:

- Section C: General School Administration
- Section D: Fiscal Management
- Policy JJI: Managing the Care of Students with Athletic Concussions

The motion passed unanimously.

- h) Special Education Subcommittee – No report was given.
- i) Technology Subcommittee –Mr. Williams provided an update on the Technology Subcommittee meeting held earlier this evening. The Director of Technology will present a report to the full committee later on this agenda.
- j) Budget Subcommittee –Mr. Brophy informed the Committee that now that the FY12 Budget passed, we are going to begin work on the FY13 budget.

5) **Unfinished Business**

No items were presented.

6) **Public Comment**

Mr. Leonard reminded the Committee and audience members of the Public Comment policy. A copy of the policy is posted on the District website.

7) **School Committee Concerns**

No comments/concerns were discussed.

8) **New Business**

a) Technology Presentation – Mr. Andrew Walsh, Director of Technology, was introduced by Supt. Marshall. Mr. Walsh presented a technology update and reviewed technology goals for the District. A discussion ensued. Mr. Walsh also informed the Committee of the donation by Assumption College of 62 computers to the District.

b) FY13 Budget Development Process

The Superintendent discussed plans on how to get more information out to the communities regarding the budget process. She stated that it is her desire at different stages of the budget to invite people to hear presentations for the various cost centers for a better understanding of the process and to provide transparency. The Committee supported the idea to expand opportunities for more public involvement during the budget process while continuing to follow all laws related to timelines for public hearing, adoption, etc.

**ADJOURNMENT**

A motion was made by Dr. Allan and seconded by Mr. Brophy to adjourn.

The meeting adjourned at 8:40 PM.

Respectfully submitted,

Nancy A. Landry, Secretary