



## QUABBIN REGIONAL SCHOOL DISTRICT

School Committee Meeting  
Minutes –October 21, 2010  
Educational Support Center

### **PRESENT**

|          |                     |                     |
|----------|---------------------|---------------------|
| Chairman | Edward Leonard      | Member, Hubbardston |
|          | Lee Wolanin         | Member, Barre       |
|          | Mark Brophy         | Member, Barre       |
|          | John Barringer      | Member, Oakham      |
|          | Paula Bolger        | Member, Barre       |
|          | Ned Kelly           | Member, Hardwick    |
|          | Charles Miller      | Member, Barre       |
|          | Tex Sarabia         | Member, Hardwick    |
|          | Dr. Thomas Tashjian | Member, Oakham      |
|          | Timothy Williams    | Member, Hubbardston |
|          | Mark Wigler         | Member, Hubbardston |
|          | Cheryl Wolfe        | Member, Hardwick    |

### **ALSO PRESENT**

|                               |                                     |
|-------------------------------|-------------------------------------|
| Dr. Maureen Marshall          | Superintendent of Schools           |
| Cheryl Duval                  | Director of Administrative Services |
| Kate Allaby                   | Student Representative, QRHS        |
| District Administrators/Staff |                                     |
| Press                         |                                     |

### **ABSENT**

|                   |                       |
|-------------------|-----------------------|
| Dr. Richard Allan | Member, Barre         |
| Peggy Thompson    | Member, New Braintree |

I. The meeting was called to order at 7:30 PM.

#### II. **Approval of Minutes**

A motion was made by John Barringer and seconded by Cheryl Wolfe to approve the minutes of September 09, 2010.

The motion passed by unanimously.

#### III. **Administrative Reports**

a) Audit Report

Richard Sullivan, Partner for the Auditing Firm Powers & Sullivan, reviewed the FY10 audit report, financial statement and federal report. Mr. Sullivan reported that

Cheryl Duval and financial team were audit ready. All reports were always on time and accurate. Mr. Sullivan indicated that he had no unusual items to report to the Committee. Director Duval has a good budget process and things went as expected. The results of audit testing were no findings, which is the best you can expect. The Superintendent, Director Duval and the Financial Team had taken care of all major matters. In summary, Mr. Sullivan indicated that there was nothing to report to consider a deficiency and the FY10 audit was very positive and consistent with previous years.

Supt. Marshall commended Director Duval and team for providing foundation for quality financial work.

The Chair echoed the Superintendent's commendation of Director Duval and the Quabbin Financial Team.

b) Superintendent of Schools –

1. The Supt. informed the Committee that 68 QRHS students qualified for the John & Abigail Adams Scholarship based on their advanced scores on the MCAS exam.
2. Supt. Marshall reported that the Oakham roof is complete. An OPM and architect have been hired for the QRMS/QRHS atrium roof project. SBA has indicated that they will include the panels as part of the scope of the project. Tier 1 Green Repair project awards will be announced on November 17<sup>th</sup>. If the atrium project is approved in Tier 1, a building committee will be convened.

c) Director of Administrative Services –

1. Director Duval presented a powerpoint review of FY11 revenue projections and the impact of SFSF and Education Jobs funding on FY11 budget.

2. FY11 Budget Amendments

- a. A motion was made by Mark Brophy and seconded by Tim Williams to approve FY11 Section 2100-3200 Instructional Support in the amount of \$13,062,015.

A roll call vote was taken:

Paula Bolger-abstained; Mark Brophy-yes; Charles Miller-yes; Lee Wolanin-yes; Tex Sarabia-yes; Ned Kelly-yes; Cheryl Wolfe-yes; Mark Wigler-yes; Tim Williams-yes; John Barringer-abstained; Dr. Tashjian-yes; Edward Leonard-yes.

The motion passed 10-0-2.

- b. A motion was made by Mark Brophy and seconded by Tim Williams to approve FY11 Section 2100-3200 Special Education Instructional Support in the amount of \$3,422,237.

A roll call vote was taken:

Paula Bolger-yes; Mark Brophy-yes; Charles Miller-yes; Lee Wolanin-yes; Tex Sarabia-yes; Ned Kelly-yes; Cheryl Wolfe-yes; Mark Wigler-

yes; Tim Williams-yes; John Barringer-abstained; Dr. Tashjian-yes; Edward Leonard-yes.

The motion passed 11-0-1.

3. Presentation of Warrants: AP Warrants 4-7 and Payroll Warrants 4-8 were signed by the Warrant Subcommittee.
4. Weighted Vote – Director Duval reviewed the new reapportionment numbers based on the latest census information provided by the towns.

**New Business** (Item moved up from later in agenda)

- c) Launch of New Website – Chris Nosel and Rich Zalneratis overviewed the newly designed district web site.

A discussion ensued regarding the creation of administrative protocols for posting items on the website. Committee members expressed their concern relative to quality control. The Supt. ensured the Committee that the website will be a professional, positive tool that puts the right face on the Quabbin Regional School District.

Ned Kelly left the meeting at 8:06 PM

**Return to Administrative Reports**

- d) Teachers Advisory Council – No report was given.
- e) Student Advisory Council – Kate Allaby, QRHS Senior Class President, presented the student representative report.

**IV. Subcommittee Reports**

- a) Administrative Review – No report was given.
- b) Alternative Funding Adhoc Subcommittee –Chris Nosel provided an update on the Sept. 27<sup>th</sup> Tastefully Quabbin event sponsored by QUEST which raised \$13,500. The money raised will be used for grants and the creation of an endowment. QUEST will be awarding \$10,000 in mini-grants to teachers. Country Bank and Barre Savings Bank provided generous donations at the Tastefully Quabbin event.
- c) Audit/Central Office Subcommittee – The FY10 audit report was presented earlier on the agenda.
- d) Policy, Review and Reform Subcommittee – Cheryl Wolfe summarized the October 4<sup>th</sup> Policy Subcommittee meeting.

A motion was made by Cheryl Wolfe and seconded by Mark Brophy to lay on the table for Committee review the following policies:

- Policy IHBA: Parents' Access to Special Educational Programs/Special Needs Procedure.
- Policy JFABD: Children and Youth in Transition
- Section A: Foundations and Basic Commitments

The motion passed unanimously.

- e) Barre Building Subcommittee – Lee Wolanin provided an update of the most recent Barre Subcommittee meeting. The subcommittee discussed a mentoring program for High School students to mentor elementary students.
- f) Budget Subcommittee – Mark Brophy reviewed the results of the subcommittee meeting held earlier in the evening.

A motion was made by Mark Brophy and seconded by Tim Williams to adopt an FY11 budget in the amount of \$29,786,535 which includes \$15,987,266 in Chapter 70 adjustments to the previously approved budget's projected revenue sources and general fund is necessary to account for the use of state fiscal stabilization fund grant in the amount of \$85,827; for the use of education jobs federal grant in the amount of \$226,928 for the use of stabilization funds in the amount of \$260,650 and for the use of school choice revolving accounts fund in the amount of \$1,822,000.

A discussed ensued regarding the FY11 budget.

The motion passed unanimously.

- g) Collective Bargaining Subcommittee –This item was passed over until later in the agenda as it requires a discussion in executive session.
- h) Plants & Facilities Subcommittee –no report was given.
- i) Special Education Subcommittee – No report was given.
- j) Technology Subcommittee – Tim Williams reported that a tentative date of November 4<sup>th</sup> at 4:00 PM has been set for the next technology subcommittee meeting.

#### V. **Unfinished Business**

- f) The update on the atrium roof/Oakham roof projects was presented by the Supt. under the Superintendent's Report. No additional information was provided.

Dr. Tashjian left the meeting at 8:45 PM.

#### VI. **School Committee Concerns**

There were no items of concern.

#### VII. **New Business**

- a) A motion was made by Lee Wolanin and seconded by Cheryl Wolfe to approve the QRHS Music Department field trip to Southern, California on April 16-21, 2011.

The motion passed unanimously.

- b) A motion was made by Lee Wolanin and seconded by Mark Brophy to approve the QRHS French & Spanish Club field trip to New York City on December 17, 2010.

The motion passed unanimously.

VIII. **Request for Executive Session**

A motion was made by Mark Brophy and seconded by Tim Williams to enter into Executive Session for the purpose of discussing strategic relative to collective bargaining. The committee will return to open session.

A roll call vote was taken:

Paula Bolger-yes; Mark Brophy-yes; Charles Miller-yes; Lee Wolanin-yes; Tex Sarabia-yes; Ned Kelly-yes; Cheryl Wolfe-yes; Mark Wigler-yes; Tim Williams-yes; John Barringer-yes; Edward Leonard-yes.

The motion passed unanimously.

The meeting adjourned at 9:10 PM

IX. **Return to Open Session**

The meeting reconvened at 9:22 PM.

A motion was made by Mark Brophy and seconded by Tim Williams Motion to approve the MOA between the School Committee of the RSD and the Quabbin Regional Food Service Professionals (QRFSP).

The motion passed unanimously.

X. **Adjournment**

A motion was made by Mark Brophy and seconded by Lee Wolanin to adjourn.  
The motion passed unanimously.

The meeting adjourned at 9:25 PM.

Respectfully submitted,

Nancy A. Landry, Secretary