



**QUABBIN REGIONAL SCHOOL DISTRICT
School Committee Minutes
Thursday, June 13, 2013
Educational Support Center**

PRESENT

Mark Brophy, Chair	Member, Barre
Dr. Richard Allan	Member, Barre
William Hansen	Member, Hubbardston
Edward (Ned) Kelly	Member, Hardwick
Steven Labarre	Member, Oakham
Charles Miller	Member, Barre
Marcelino (Tex) Sarabia	Member, Hardwick
Lori Siefert	Member, Hardwick
Lee Tavares	Member, Oakham
Peggy Thompson	Member, New Braintree
Mark Wigler	Member, Hubbardston
Timothy Williams	Member, Hubbardston

ALSO PRESENT

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
Sheila Muir	Assistant Superintendent
District Administrators/Staff	
Town Officials	
Parents/Townpeople	
Press	

1. The Superintendent called the reorganization meeting to order at 7:33 PM
Nominations for Chair

Dr. Allan nominated Mark Brophy as Chair. Mr. Kelly seconded the nomination.
No other nominations were made.
Mr. Brophy was elected Chair by unanimous vote.

Mr. Brophy chaired the remainder of the meeting.

Nominations for Vice Chair

Ned Kelly nominated Lee Wolanin as Vice Chair. Steve Labarre seconded the nomination.
No other nominations were made.
Mr. Wolanin was elected Vice Chair by unanimous vote.

Appointment of Parliamentarian, Treasurer & Vice Chair

A motion was made by Dr. Allan and seconded by Ned Kelly to appoint Maureen Marshall as parliamentarian.
No other nominations were made.
Dr. Maureen Marshall was elected Parliamentarian by unanimous vote.

A motion was made by Ned Kelly and seconded by Peggy Thompson to appoint Ronald Christensen as Treasurer.

No other nominations were made.

Mr. Christensen was elected Treasurer by unanimous vote.

A motion was made by Peggy Thompson and seconded by Steve Labarre to appoint Kathleen Bourcier as Assistant Treasurer.

No other nominations were made.

Ms. Bourcier was elected Assistant Treasurer by unanimous vote

A motion was made by Dr. Allan and seconded by Charles Miller to appoint Jessica Bennett as Secretary to the School Committee.

No other nominations were made.

Ms. Bennett was elected Secretary to the School Committee by unanimous vote.

2. APPROVAL OF MINUTES

- A motion was made by Steve Labarre and seconded by Lori Siefert to approve the minutes of March 8, 2013. The motion passed by a vote of 11-0-1 with Mr. Wigler abstaining
- A motion was made by Steve Labarre and seconded by Lee Tavares to approve the minutes of May 16, 2013 as amended. The motion passed by a vote of 11-0-1 with Mr. Hansen abstaining.
- A motion was made by Steve Labarre and seconded by Ned Kelly to approve the minutes of June 3, 2013. The motion passed unanimously by a vote of 12-0-0.

Chairman Brophy took a moment to officially welcome our new Hardwick member, Lori Siefert, who will be serving on the Committee for a term of one year in the position vacated by Mr. Stolgitis.

Chairman Brophy also distributed the Subcommittee list in order for members to choose the subcommittees they wish to serve on.

3. ADMINISTRATIVE REPORTS

a) Superintendent of Schools

- Supt. Marshall commended the QRHS Class of 2013, administrators and staff members for a successful graduation ceremony. The behavior of the students was exemplary.
- Supt. Marshall reminded the audience that Fox 25 News "Zip Trip" will be in Barre on Friday, June 14th and will be featuring various town organizations as well as the music department and NJROTC.
- IB update – Received information from IB naming Quabbin as an International Baccalaureate World Class School. Supt. Marshall commended Jason Gilmartin, Sheila Muir, and Raymond Dewar for their hard work and dedication in bringing this to Quabbin. Jason Gilmartin spoke in regard to the length of time and effort that this process has taken. We currently have 35 staff members involved with 21 IB courses running for next school year. Quabbin is 1 of only 12 schools in Massachusetts designated as IB World Class Schools, and the only regional school district with this designation. Most other schools are charter or select schools who require that you "test in" to the program. We are an IB for all school with a large range of student participation from higher level students to Mass Grad students. Supt. Marshall thanked Barre Savings Bank who will be subsidizing the cost of the IB exams as well as the cost of the AP exams. She also expressed her thanks to Country Bank for their support of the Quabbin Youth Initiative with the YMCA.

- ### **b) Assistant Superintendent – Assistant Supt. Muir explained that the teacher evaluation cycle has ended for the year and we have had great progress with the evaluation process moving forward. Teachers are involved in a great deal of work as the school year winds down. The elementary administration is developing a standards based report card which will align with curriculum. High school administrators and faculty members are working on developing the high school electives curriculum along with common assessments at that level. The Capstone**

Committee is currently working on curriculum development. Training has begun for our new student management system. Faculty will be participating in professional development over the course of the summer.

c) Director of Administrative Services

- Presentation of Warrants - Payroll Warrants 25 and Accounts Payable Warrants 26A, 27A and 28B were signed by the warrant subcommittee.
- Authorization to Borrow in Anticipation of Funds FY14
A motion was made by Ned Kelly and seconded by Peggy Thompson to authorize the Quabbin Regional School District Treasurer, acting under the provisions of Massachusetts General Laws, Chapter 71, § 16(g) as amended by Chapter 13, §4 of the Acts of 1972, and with the approval of the Chairman of the District Committee to borrow money from time to time in anticipation of revenue, for the fiscal year beginning July 1, 2013 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given, for a period of less than one year, in accordance with G.L. Ch. 44, §17.

The motion passed unanimously by a roll call vote.

- FY13 Budget Transfer Request
A motion was made by Steve Labarre and seconded by Dr. Allan to approve the transfer \$67,729.00 from line item 4400 Networking & Telecommunications to line item 1450/2250. This transfer has been approved by Christine Lynch of DESE.

The motion passed unanimously by a role call vote.

A motion was made by Ned Kelly and seconded by Steve Labarre to authorize the Director of Administrative Services to make transfers necessary to close the Fiscal Year 2013 budget as approved by DESE.

The motion passed unanimously by a role call vote.

d) Teacher Advisory Council – Dot Verheyen-Cudjoe was unable to attend the meeting but sent the following information:

The Association is working with Administration on PD for next year. Classes are coming to a close. We participated in Graduation festivities last week and will be attending classes, seminars and quite a few hours with books this summer. These may or may not pertain to our classes but will be enjoyed none-the-less. The Association wishes to thank the School Committee for all the work they do in support of the staff and students of this School District.

e) Student Advisory Council – no report was given.

4. SUBCOMMITTEE REPORTS

- a) AdHoc Food Services – Subcommittee should be dissolved as their work has concluded.
- b) Administrative Review – No report was given.
- c) Audit – No report was given.
- d) Barre –Mr. Miller reported that the weekly meetings at RLS have begun with preliminary details for the roof and window project.
- e) Budget
 - FY14 Budget Development Process – No official report. Still waiting final numbers from the state. Hubbardston and Oakham approved lower assessment numbers than we requested at their town meetings. Hoping to have budget numbers from the state by the end of June.
- f) Central Office – Mr. Wolanin was unable to attend the full Committee meeting. In his absence, Dr. Marshall reported on the meeting held earlier this evening. The subcommittee walked through the Superintendent Evaluation document. This document was distributed to all members and has been

placed in the Dropbox. Mr. Wolanin has requested that the members review the document, make any comments, and return to Jessica Bennett by Thursday, June 20th.

- g) Collective Bargaining – Meetings are being set up as we wrap up June.
- h) Plant & Facilities – No report was given.
- i) Policy Review/Reform – No report was given.
- j) Special Education – No report was given.
- k) Technology – No report was given. Mr. Labarre requested a report from the Director of Technology as to the benefits of the Aspen program.

5. UNFINISHED BUSINESS

- a) Regional Agreement Review – waiting for names of all members from the five district towns.

6. PUBLIC COMMENT – No public comment was made.

7. SCHOOL COMMITTEE CONCERNS

- As recorded in the minutes of April 8, 2010, an updated report on the configuration of the New Braintree/Oakham merger was discussed. New Braintree SC member, Peggy Thompson, reported that a parent meeting was held earlier this week and only 2 parents attended. Mrs. Worthington had also put out a request that parents call her with any concerns regarding the merger, and she has received only calls of a positive nature. Most of the calls have been requests not to make any changes at this time. Oakham SC member, Steve Labarre, who has two sons who have transitioned through the reconfiguration process, expressed gratitude to Mrs. Worthington for the fine job she has done with the reconfiguration. Mrs. Thompson recommends moving forward as we are. A formal vote will be taken at the next full School Committee meeting.
- Dr. Allan commented that he is pleased to see that our Committee recognizes that the future of the towns is about having well educated children, and we continue to discuss what is best for the children of the district. He thanked our leadership, School Committee and administration for a job well done.
- Mr. Hansen expressed that he has had some parents concerned with the change in the MS schedule to only one lunch. Mrs. Musnicki explained that they had done a “run through” this week and felt that the lunch had gone along very smoothly. The wait in the lunch line was very quick. It was noisy, as would be expected, but those students who prefer a quieter area were allowed to sit in a quieter, different location.
- Chairman Brophy expressed his appreciation to the administration, principals and committee members for a very well run graduation. All audience members as well as the students showed exemplary behavior

8. NEW BUSINESS

- a) Appointment of District Representative to FLLAC. Motion made by Dr. Allan and seconded by Steve Labarre to appoint Superintendent Maureen Marshall as the Quabbin Regional School District Representative to the FLLAC Collaborative.

Motion passed unanimously.

9. ADJOURNMENT

A motion was made by Dr. Allan and seconded by Steve Labarre to adjourn.
The motion passed unanimously.

The meeting adjourned at 8:40 PM.

Respectfully submitted,

Jessica Bennett, Secretary