



**QUABBIN REGIONAL SCHOOL DISTRICT**  
**School Committee Minutes**  
**Thursday, December 13, 2012**  
**Educational Support Center**

**PRESENT**

Chair	Mark Brophy	Member, Barre
	Dr. Richard Allan	Member, Barre
	William Hansen	Member, Hubbardston (arrived 7:36)
	Edward (Ned) Kelly	Member, Hardwick
	Steven Labarre	Member, Oakham
	Richard Paula	Member, Barre
	Marcelino Sarabia	Member, Hardwick
	Peggy Thompson	Member, New Braintree
	Timothy Williams	Member, Hubbardston
	Lee Wolanin	Member, Barre

**ALSO PRESENT**

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
Sheila Muir	Assistant Superintendent
District Administrators/Staff	
Town Officials	
Parents/Townspople	
Press	

1. The meeting was called to order at 7:28 p.m.

**2. APPROVAL OF MINUTES**

A motion was made by Mr. Kelly and seconded by Mr. Paula to approve the minutes of November 1, 2012 with the following corrections – Amend #3c, presentation of warrants to read Payroll #9, AP 10A, 10B and 10C. A motion was made by Mr. Kelly to approve the amendment and seconded by Mr. Paula. The motion passed by a vote of 9-0-1 with Mr. Sarabia abstaining. A motion was then made by Mr. Kelly and seconded by Dr. Allan to accept the minutes as amended. The motion passed by a vote of 9-0-1 with Mr. Sarabia abstaining.

**3. ADMINISTRATIVE REPORTS**

- a) Superintendent of Schools
  - Dr. Marshall had received information that we may receive a letter tomorrow (12/14/12) in regard to the budge from DESE. As soon as we have communication from DESE, she will relay it to all School Committee members.
- b) Assistant Superintendent
  - No report was given.
- c) Director of Administrative Services
  - Presentation of Warrants: Payroll Warrants 10, 11, & 12 and AP warrants 11A, 12A, 13A & 13B were approved by the Warrant Subcommittee.

- Director's Report: Moody's continues to call on a weekly basis. Waiting for a budget figure to determine our rating.
- d) Teacher Advisory Council
- Faculty and staff continue to work on the common core standards on Professional Development days. The elementary schools are aligning reading and math. All faculty and staff are currently waiting for a budget decision by DESE.
- e) Student Advisory Council
- No report was given.

#### 4. SUBCOMMITTEE REPORTS

- a) Administrative Review
- No report was given.
- b) Audit
- No report was given
- c) Budget
- Report was given on the meeting of the Budget Subcommittee which was held prior to the full committee meeting. Discussion ensued on the best way to pay for the bond. All town representatives agreed on the 14 year bond. Budget Subcommittee requested that the full committee give authorization to Mrs. Duval to move forward with the financial advisor. A motion was made by Steve Labarre and seconded by Dr. Allan to authorize Mrs. Duval to move forward with the financial advisor on the 14 year bond. The motion passed by a vote of 10-0-0.
- d) Central Office
- The Solar Net Metering RFQ Evaluation Team has been meeting to discuss potential avenues for solar hot water.
- e) Collective Bargaining
- No report was given
- f) Plant and facilities
- Plant and facilities subcommittee met and discussed facilities usage among those outside of the building as well as those in house. Discussion also ensued in regard to who should pay building fees and who should not.
  - Discussion ensued in regard to the bonding schedules and project costs. A meeting for discussion will be held with the Budget Subcommittee.
  - The Plant and facilities subcommittee would like to seek a preliminary free evaluation regarding the solar hot water pilot project with N. E. Solar Hot Water.
- g) Policy & Review
- Evaluation process was discussed.
  - It is felt that digital education in the school district is slow. The administration is limited by financial resources to invest in the program. We need to utilize limited resources we have as best we can. By February we should have the "bring your own device" program in place.
  - Discussion was made in regard to restricting the district by moving the 6<sup>th</sup> grade to the Middle School. This may be financially feasible for the district.
  - Building use regulations were discussed at subcommittee but not ready to be resolved as yet.
  - The following policy was reviewed at the Policy Subcommittee meeting on December 3rd. Policy G – Personnel will be put on the table for 30 days for public comment. Dr. Allan made a motion to accept the policy as discussed and Mr. Kelly seconded. The motion passed by a vote of 10-0-0.
- h) Special Education
- No report was given
- i) Technology
- No report was given
- j) Ad Hoc Food Services
- No meeting has been held until all sites have been visited. Last visit was in Gardner who uses Whitson's Food Service which has a 'farm to school' program. The subcommittee was favorably impressed.

However, the subcommittee is still in the studying stages and is not ready to make a recommendation as yet.

#### **5. UNFINISHED BUSINESS**

- Regional Agreement – Our attorney continues to work with Dr. Marshall on the agreement.

#### **6. PUBLIC COMMENT**

- No one addressed the Committee.

#### **7. SCHOOL COMMITTEE CONCERNS**

- Dr. Allan expressed his thanks to the Committee, administration, teachers, townspeople, etc. on how well we work together for the common goal of the school.
- Senator Brewer has procured a \$40,000.00 grant for the Hubbardston playground with matching funds from a community grant. Sen. Brewer will present to the Hubbardston Selectboard on Monday, December 17, 2013.

#### **8. NEW BUSINESS**

- Mike Sweeney of Mint Green Planet presented to the Board. Mint Green Planet is a clothing and shoe recycling company. Discussion ensued in regard to running a clothing drive through the school. Bins would be placed at a location in the district for a finite period of time which would be decided on by administration. We would receive 0.12 cents per pound of clothing donated. It was decided that it would be up to administration where and when they would like to run a clothing/shoe recycling drive.

#### **9. REQUEST FOR EXECUTIVE SESSION**

- A motion was made and seconded to enter into executive session for the purpose of discussing the Regional Agreement. The Committee will return to Open Session.
- A roll call vote was taken: Dr. Allan-yes; Mr. Brophy-yes; Mr. Miller-yes; Mr. Wolanin-yes; Mr. Kelly-yes; Mr. Sarabia-yes; Mrs. Thompson-yes; Mr. Williams-yes; Mr. Hansen-yes; Mr. Labarre-yes . The motion passed unanimously.

Mr. Kelly left the meeting at 9:03 p.m.

The meeting adjourned at 9:15 p.m.

The Committee returned to open session at 9:16 p.m.

#### **10. ADJOURNMENT**

A motion was made by Dr. Allan and seconded by Mr. Wolanin to adjourn.

The motion passed unanimously.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Jessica Bennett  
Secretary