



**QUABBIN REGIONAL SCHOOL DISTRICT**  
**School Committee Minutes**  
**Tuesday, April 24, 2018**  
**Educational Support Center**

**PRESENT**

Chair

Lee Wolanin	Member, Barre
Dr. Richard Allan	Member, Barre
Debra Chamberlain	Member, Hubbardston
Dave Deschamps	Member, Barre
William Hansen	Member, Hubbardston
Fred Jean-Francois	Member, Oakham
Ned Kelly	Member, Hardwick
David Marsh	Member, Barre
Walter Nutter	Member, Oakham
Marcelino Sarabia	Member, Hardwick
Geoffrey Spier	Member, Hardwick
Peggy Thompson	Member, New Braintree
Mark Wigler	Member, Hubbardston

**ALSO PRESENT**

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
District Administrators/Staff	Gregory Devine; Sue Musnicki; Clare Barnes; Kristin Campione; Shelly St. George; Julie Vincentsen; Jill Peterson; Tricia Worthington
Press:	Brad Miner, T & G; Ellie Downer, Barre Gazette

1. The meeting was called to order at 6:34 p.m.

**2. APPROVAL OF MINUTES**

A motion was made by Dr. Allan and seconded by Mr. Deschamps to approve the minutes of March 8, 2018. The motion passed by a unanimous vote.

**3. ADMINISTRATIVE REPORTS**

a) Superintendent of Schools

• Superintendent's Report

- Districtwide Communications – Dr. Marshall directed the Committee's attention to the copy of the Open Meeting Law in their packets this evening, and suggested the members take a look at the information on what can and cannot be discussed via email. She also discussed what information can and cannot be shared in regard to student or staff discipline with School Committee members.
- Presentation regarding school building utilization – Dr. Marshall spoke to the Committee in regard to an agency that is interested in utilizing the New Braintree Grade School for a program for students who age out of special education services within the schools. This would be for young and older adults. The program would be a 5-day per week program.

An AdHoc Committee was appointed to investigate utilization of the New Braintree Grade School and Oakham Center School. The members will include: Dave Deschamps, Deb Chamberlain and Peggy Thompson.

b) Assistant Superintendent

- Dr. Muir reported that K -6 Teacher leaders and administrators met to examine the data of the pilot of the Eureka Math Program. After analyzing the student achievement data thru Galileo and student data through surveys, it was determined that the best action would be to adopt the Eureka Math program across the district. This program also aligns with the program at the Middle/High school. Question was raised as to the cost of the program. Dr. Muir stated that there would be a purchase of some classroom manipulatives at a one time cost of approximately \$5,000. The work is printed in house at a cost of approximately \$13,000/year for grades K – 12.

c) Director of Administrative Services

- Director's Report – Payroll Warrants 19, 20, 21, 22 and AP warrants 21A, 21B, 22V, 23A, 23B, 24A, 24V, 25A were approved by the Warrant Subcommittee.
- Reports on the General Fund Budget, Grants and Revolving Accounts for the period ending March 31, 2018 are included in the School Committee packets.
- Food service update – Mrs. Duval presented a report which showed average daily participation. This report compares ADP for the current year and two previous years. (attached)  
Through March, only the M/H school and Ruggles Lane are profitable. However, the loss at Hardwick and Hubbardston are mainly due to repair costs.  
On April 6<sup>th</sup>, the Director reached out to Selectman Labarre, with whom she had been communicating, to inquire as to a delivery date for the dishwasher purchased and to ask if the selectboard had decided to purchase a new Combi-oven as was mentioned in earlier correspondence. No response has been received. Mrs. Duval asked the school committee, through its executive secretary, to reach out to the selectboard about these purchases.  
Motion made by Mr. Kelly and seconded by Dr. Allan to authorize the executive secretary to reach out the Oakham Selectboard about the purchases at OCS. Motion passed unanimously.  
Mr. Nutter stated that it was his understanding that the Selectboard was not leaning toward purchasing a new stove.  
The Plant & Facilities team is currently working in Oakham Center School to prepare it for opening so that staff can focus on other buildings as soon as school ends. With a late closing date, time is of the essence to ensure that all buildings are ready to open for next school year. Knowing when this equipment is scheduled to arrive would be helpful to that team.

d) Teacher Advisory Council

- Mr. Barringer was not available to report. Mr. Devine stated that the 8<sup>th</sup> grade trip to Washington, DC went very well without any major incidents. On behalf of the teachers, he thanked School Committee members David Deschamps and David Marsh for chaperoning. He also reported that the trips had returned and had gone very well. The HS administration and faculty are very grateful to the Committee for allowing our students the opportunity for international travel.  
Mr. Devine also reported that the Class of 2018 has performed 10,000 hours of community service over the course of their four years at Quabbin.

e) Student Advisory Council

- No report was given

**4. SUBCOMMITTEE REPORTS**

a) Administrative Review

- No report was given

b) Audit

- No report was given

c) Budget

- The Budget Subcommittee has not met since March. Dr. Marshall and Mrs. Duval have met with Hubbardston to discuss budget figures. As of this meeting, the district has not received new numbers from the state, and house numbers were expected today. The District did receive approximately \$31,000 in Chapter 70 Funds. Assessments will be sent to the towns by April 30<sup>th</sup>. The district towns are aware of the budget process and are awaiting their own numbers from the state.
- Budget Transfer Request – Mrs. Duval requested a budget transfer as follows: Regular Ed/Undesignated – Transfer \$105,052 from Networking & Telecommunications to Classroom Instructional Technology due to E-Rate Reimbursement to purchase hardware; Special Education – transfer \$104,179 from Tuition to District Administration to cover legal expenses shortfall of \$35,000 and to instructional Support to cover Contracted services shortfall of \$69,479.

Motion made by Mr. Wigler and seconded by Mr. Marsh to make budget transfers as recommended by administration.

A roll call vote was taken: Dr. Allan – yes; Mr. Marsh – yes; Mr. Deschamps – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mr. Spier – yes; Mrs. Chamberlain – yes; Mr. Hansen – yes; Mr. Wigler – yes; Mrs. Thompson – yes; Mr. Nutter – yes; Mr. Jean-Francois – yes; Chairman Wolanin – yes. The motion passed unanimously by a roll call vote (weighted vote 12.94).

d) Central Office

- Update on Plan for Success – the Administrative team is currently looking at pillars as to where the District wants the focus to be. The next meeting is planned for May 11<sup>th</sup>.

e) Collective Bargaining

- No report was given .

f) Plant and facilities

- A subcommittee was held where a new lift was discussed as well as a new van. This van is necessary for the district as it is the one that travels throughout the district for repairs in all the buildings.

g) Policy & Review

- Next meeting will be held on May 10<sup>th</sup> where there will be a laundry list of policies to discuss. Also open for discussion will be the request to allow “in lieu of” for PE and Wellness.

h) Special Education

- No report was given

i) Task Force

- Update on CMRPC – No meetings have been held due to storms. The next meeting will take place on Wednesday, 4/25/18 at 6:00 p.m.

j) Technology

- No report was given

**5. UNFINISHED BUSINESS**

- None

**6. PUBLIC COMMENT**

- None

**7. SCHOOL COMMITTEE CONCERNS**

- Mr. Hansen spoke in regard to the Constitutional amendment presentation and felt that it was very well done. He also expressed his disappointment that on the day of the nationwide student walkout, our students were instructed to walk out on the next day. This was done because of a 3 hour storm delay. Mr. Kelly attended the walk out and felt that it was effective no matter what day it was held.

**8. NEW BUSINESS**

- Approval of 2018-2019 School Calendar – The District is still waiting for QRTA approval. Vote will take place at next School Committee meeting.
- School Choice 2018-2019 – Openings at most grade levels

Motion made by Dr. Allan and seconded by Mr. Kelly to recommend that, in accordance with state laws requiring all schools to be open for school choice, the Quabbin Regional School District accept choice students for the 2018-2019 academic year in grade levels where space is available. The administration will be cautious not to accept a number of choice students that would adversely affect District finances. Motion passed by a vote of 13-0-1 with Mr. Spier abstaining.

**9. REQUEST FOR EXECUTIVE SESSION - None**

**10. ADJOURNMENT**

A motion was made by Dr. Allen and seconded by Mr. Sarabia to adjourn the meeting at 7:36 p.m. The motion passed unanimously.

Respectfully submitted,

Jessica A. Bennett  
School Committee Secretary

DRAFT