



**QUABBIN REGIONAL SCHOOL DISTRICT
School Committee Minutes
Thursday, January 11, 2018
Educational Support Center**

PRESENT

Chair	Lee Wolanin	Member, Barre
Vice-Chair	Mark Brophy	Member, Barre
	Dr. Richard Allan	Member, Barre
	Debra Chamberlain	Member, Hubbardston
	Dave Deschamps	Member, Barre (arrived 6:37 p.m.)
	William Hansen	Member, Hubbardston
	Jason Leclair	Member, Hubbardston
	David Marsh	Member, Barre
	Walter Nutter	Member, Oakham (arrived 6:50 p.m.)
	Marcelino Sarabia	Member, Hardwick
	Peggy Thompson	Member, New Braintree
	Mark Wigler	Member, Hubbardston

ALSO PRESENT

Dr. Maureen Marshall	Superintendent of Schools
Sheila Muir	Assistant Superintendent
Cheryl Duval	Director of Administrative Services
District Administrators/Staff	Gregory Devine; Sue Musnicki; Kristin Campione; Tricia Worthington; Shelly St. George; Jill Peterson
Press:	Ellie Downer, Turley Publications
Parents/Town Officials	

1. The meeting was called to order at 6:30 p.m.

2. APPROVAL OF MINUTES

A motion was made by Dr. Allan and seconded by Mr. Brophy to approve the minutes of November 9, 2017. The motion passed by a vote of 11-0-1 with Mr. Marsh abstaining.

3. ADMINISTRATIVE REPORTS

a) Superintendent of Schools

- Superintendent's Report – Dr. Marshall reported that the Scholar's Luncheon had been held on Tuesday and the recipient this year is Celine Aubuchon. The music department held their annual Alumni Concert Weekend this past week, which culminated with a concert, which included alumni from across the country. The high school is in the midst of preparing scheduling meetings for the high school students and incoming grade 9 students. Request has been made by the Hubbardston Town Administrator to hold a meeting at Hubbardston Center School about sharing space. Dr. Marshall has invited the Hubbardston School Committee members to attend as well.

b) Assistant Superintendent

- Dr. Muir reported that the district would be undergoing a Targeted District Review. All schools undergo this review every 5 to 6 years. The review begins with a self-assessment and many hours have been spent writing narratives to help the team understand our district before they arrive here next week. Dr. Marshall publicly thanked Dr. Muir for her work in this endeavor.
- c) Director of Administrative Services
- Director's Report – Payroll Warrants 11, 112, 13, 14, 14.1 and AP warrants 11A, 11B, 11V, 12A, 13A, 13B, 13V, 14A & 14B were approved by the Warrant Subcommittee.
 - Director Duval brought attention to the OPEB presentation in member folders. The committee will need to take a formal vote at the February meeting to establish the OPEB trust. The representative from PARS (Public Agency Retirement Services) will be happy to attend the February meeting to give members a better understanding of the trust.
- d) Teacher Advisory Council
- No report was given
- e) Student Advisory Council
- No report was given

4. SUBCOMMITTEE REPORTS

- a) Administrative Review
- No report was given
- b) Audit
- No report was given
- c) Budget
- Cost center managers have submitted their budgets to Central Office and Mrs. Duval is reviewing. The subcommittee would like to follow the same process as last year. A budget subcommittee meeting will be set up for some time in late January.
- d) Central Office
- Planning for Success – Kickoff was on December 13th. There will be different facets of work with teachers, students, and parent focus groups participating.
 - Superintendent Search Update – MASC will put a profile together and see if there are internal candidates.
Motion made by Dr. Allan and seconded by Mr. Brophy to accept recommendation from Central Office Subcommittee to put together a profile with MASC for internal candidates. Question was raised as to why the district would not go full out with a search (externally & internally at the same time). It was explained that external candidates would not usually apply if they know that internal candidates have applied. In addition, it was stated by MASC that the pool of candidates for Superintendent across the country is very slim.
Motion passed by a vote of 11-0-1 with Mrs. Thompson abstaining.
- e) Collective Bargaining
- No report was given
- f) Elementary School
- Motion made by Mr. Hansen and seconded by Dr. Allan to dissolve the Elementary School Subcommittee.
Motion passed unanimously
- g) Plant and facilities
- No report was given.
- h) Adhoc OCS Asbestos Abatement
- The flooring company is currently working on the tiling and the carpeting. The town appropriated \$105,000 for the job and the job has come in at \$85,000.
- i) Policy & Review

- Blended learning was discussed at the last Policy & Review/Reform meeting. Discussion ensued in regard to teacher, technology, & equipment all working together. At this time, it may be best to establish a group of people who are interested and can dig in and see what the district can and cannot do. Dr. Allan feels it is time to challenge Administration to gather more information and move forward.
- Changes in the Academic Guide for 2018-19 were discussed. These changes include an Art & Design elective entitled "Introduction to Animation"; Science Department elective "Makerspace"; and Music Department elective "Theatric Lighting, Audio & Design."
Motion made by Dr. Allan and seconded by Mr. Brophy to accept the changes to the 2018-2019 Academic Guide as written. Motion passed unanimously.
- Understanding Eureka Math at the secondary level – Dr. Allan stated that Paul Dubois, Math Academic Coordinator and Tracie Lampson, MS/HS math coach, discussed the ways in which the Eureka Program is taught and the benefits of such at the secondary level.
- Motion made by Dr. Allan and seconded by Mr. Brophy to remove the following policies from the table: GBEC (Drug Free Workplace); GBED (Tobacco Use on School Property by Staff Members Prohibited); IHAMA (Teaching About Alcohol, Tobacco & Drugs); IJNDD (Policy on Social Media); JICH (Alcohol, Tobacco & Drug Use); GBA (Equal Employment Opportunity – addition to protected classes); GCF (Professional Staff Hiring – addition to protected classes).
Motion passed unanimously.
- Motion made by Dr. Allan and seconded by Mr. Brophy to place policy ADC (Tobacco Products on School Premises Prohibited – addition of electronic devices) on the table for 30-day public review.
Motion passed unanimously. Special Education
- No report was given.

j) Special Education

- No report was given

k) Task Force

- Update on CMRPC – Meeting was held in December and again in January. The new name of the Consolidation Task Force is Quabbin Educational and Municipal Partnership (QEMP). A website is being built with this name where the public can go for information. CMRPC will be holding meetings with municipal officials in each town beginning next week.

l) Technology

- No report was given.

5. UNFINISHED BUSINESS

- None

6. PUBLIC COMMENT

- None

7. SCHOOL COMMITTEE CONCERNS

- Dr. Allan commended the NJROTC on their annual inspection and a job well done. He is very impressed with the social and civic grace that is taught in the NJROTC program.
- Discussion ensued in regard to the alumni band concert and the generations of musicians Quabbin alum who participated.
- Numerous players from the 50th anniversary Barre basketball team were recently honored during ½ time of a boys' varsity game. The acknowledgement was greatly appreciated.

8. NEW BUSINESS

- None

9. REQUEST FOR EXECUTIVE SESSION

- None

10. ADJOURNMENT

A motion was made by Dr. Allan and seconded by Mr. Brophy to adjourn the meeting at 8:18 p.m.
The motion passed unanimously.

Respectfully submitted,

Jessica A. Bennett
School Committee Secretary