



QUABBIN REGIONAL SCHOOL DISTRICT
School Committee Minutes
Monday, July 14, 2014
Educational Support

PRESENT

Chair	Mark Brophy	Member, Barre
Vice-Chair	Lee Wolanin	Member, Barre
	Debra Chamberlain	Member, Hubbardston
	Ned Kelly	Member, Hardwick
	Steve Labarre	Member, Oakham
	Charles Miller	Member, Barre
	Richard Paula	Member, Barre
	Ada Pease	Member, Oakham
	Marcelino Sarabia	Member, Hardwick
	Lori Siefert	Member, Hardwick
	Mark Wigler	Member, Hubbardston

ALSO PRESENT

Dr. Maureen Marshall	Superintendent of Schools
Cheryl Duval	Director of Administrative Services
Sheila Muir	Assistant Superintendent

1. The meeting was called to order at 7:04 p.m. by Chair Mark Brophy.

2. APPROVAL OF MINUTES

A motion was made by Mr. Kelly and seconded by Mrs. Siefert to accept the minutes of June 26, 2014 as amended. Motion passed by a vote of 9-0-2 with Mr. Miller and Mr. Labarre abstaining.

A motion was made by Mr. Kelly and seconded by Mr. Wolanin to accept the executive session minutes of June 26, 2014 as written. Motion passed by a vote of 9-0-2 with Mr. Miller and Mr. Labarre abstaining.

3. ADMINISTRATIVE REPORTS

- a) Superintendent of Schools - Dr. Marshall reported that she will be meeting with the Office Managers Association on July 21, 2014 to continue discussion on negotiations and will also be meeting with the Custodians Association to begin discussion on negotiations. Dr. Marshall also reported that we are currently having a personnel issue which involves our lawyer and the employee's lawyer. The employee's lawyer may attempt to contact School Committee members, but, on the recommendation of our lawyer, they should not respond by mail, email or phone. According to the Education Reform Act, all personnel issues should be dealt with by the Superintendent, Assistant Superintendent, Business Manager, Special Education Director and Nurses. School Committee has no jurisdiction over personnel matters.
- b) Assistant Superintendent – No report was given.
- c) Director of Administrative Services
 - Presentation of Warrants: Payroll Warrant 1 and AP warrant 1 were approved by the Warrant Subcommittee.
 - Director's Report: Covered later in the meeting
- d) Teacher Advisory Council
 - No report was given
- e) Student Advisory Council

- No report was given.

4. SUBCOMMITTEE REPORTS

- a) Administrative Review
 - No report was given
- b) Audit
 - No report was given
- c) Barre Building
 - No report was given
- d) Budget
 - No report was given
- e) Central Office
 - No report was given
- f) Collective Bargaining
 - No report was given
- g) Plant and facilities
 - No report was given
- h) Policy & Review/Reform
 - No report was given
- i) Special Education
 - No report was given
- j) Technology
 - No report was given

5. UNFINISHED BUSINESS

- FY14 Budget Adjustments – Director Duval report that, in order to finish and close the books for FY14, it is necessary for the Committee to vote on transfers of funds.

Transfer #1: Motion made by Mr. Wolanin and seconded by Mr. Kelly to transfer funds as written:

Transfer #1 - Special Education:

Transfer from Special Education Transportation (3300)	-132,761
To cover budget deficit in District Admin (1000-1435; Legal Services)	12,721
To cover budget deficit in Technology (1450/2450)	260
To cover budget deficit in Instructional (2100-3200; Contract Services)	105,371
To cover budget deficit in Tuition (9000)	1,598
To cover RegularEd Transporation (3300; McKinney-Vento)	12,811
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Total of Transfer Request #1	0
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A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – yes; Mrs. Pease – yes.

The motion passed unanimously by a roll call vote (weighted vote 10.81).

Transfer #2: Motion made by Mr. Kelly and seconded by Mr. Wolanin to transfer funds as written:

Transfer #2 - Undesignated/Regular Education:

Transfer from Technology (1450/2250)	827
Transfer from Networking & Telecommunications (4400)	53,196
Transfer from Benefits (5000)	158,121
To Instructional Support (2100-3200) to purchase CIT hardware/software	-212,144
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Total of Transfer Request #2	0
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A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – yes; Mrs. Pease – yes.

The motion passed unanimously by a roll call vote (weighted vote 10.81).

Transfer #3: Motion made by Mr. Kelly and seconded by Mr. Wolanin to transfer funds as written:

#3 - Undesignated/Regular Education:

Transfer from District Administration (1000-1435)	45,423
To cover deficit in Fixed Charges (5000; Property/GL Insurance)	-6,254
To cover deficit in Tuition (9000; Choice and Charter)	-39,169
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Total of Transfer Request #3	0

A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – yes; Mrs. Pease – yes.

The motion passed unanimously by a roll call vote (weighted vote 10.81).

Transfer #4: Motion made by Mr. Kelly and seconded by Mr. Wolanin to transfer funds as written:

#4 - Undesignated/Regular Education:

Transfer from School Security (3600)	\$10,552
Transfer from Benefits (5000)	\$40,454
To continue door lock upgrade & cover deficit in Facilities (4100-4300; Oil)	-\$51,006
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Total of Transfer Request #4	\$0

A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – abstain; Mrs. Pease – yes.

The motion passed by a roll call vote (weighted vote 9.93).

Transfer #5: Director Duval explained that the food service department cannot end the year with a deficit. Any deficits must be absorbed by the general budget, therefore, the Committee needs to add line 3400 to the appropriation categories.

Motion made by Mr. Kelly and seconded by Mr. Wolanin to transfer funds as written:

#5 - Undesignated/Regular Education:

Transfer from District Administration	1550
Transfer to Food Services to pay cost of bad debts in School Lunch Revolving Account	-1550
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Total of Transfer Request #5	0

A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – yes; Mrs. Pease – yes.

The motion passed unanimously by a roll call vote (weighted vote 10.81).

- **FY15 Budget Update:**
Motion made by Mr. Kelly and seconded by Mr. Wolanin to adopt an FY15 budget in the amount of \$32,238,530 which includes \$16,286,563 in Chapter 70 Aid and \$781,623 in district revenues and reserves to offset member town assessments including \$450,000 from Excess & Deficiency (E & D). Due to conflicts of interests of some members of the School Committee, the Committee will vote on the following appropriation category independently of the total budget appropriation:

3600 School Security in the amount of \$144,404.

A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – abstain; Mrs. Pease – yes. The motion passed by a roll call vote (weighted vote 9.93).

The subcategory of the budget was approved by the remaining School Committee members; therefore, the conflict of interest statute allows all members to take action on the budget total of \$32,238,530. Motion made by Mr. Kelly and seconded by Mr. Wolanin to approve the bottom line budget total of \$32,238,530.

A roll call vote was taken: Mr. Miller – yes; Chairman Brophy – yes; Mr. Paula – yes; Mr. Wolanin – yes; Mr. Kelly – yes; Mr. Sarabia – yes; Mrs. Siefert – yes; Mrs. Chamberlain – yes; Mr. Wigler – yes; Mr. Labarre – yes; Mrs. Pease – yes. The motion passed unanimously by a roll call vote (weighted vote 10.81).

6. PUBLIC COMMENT

None

7. SCHOOL COMMITTEE CONCERNS

- Discussion ensued that all Committee members' addresses and telephone numbers will be posted on our website. It is the consensus of the Committee that, because they are elected officials, the public should have access to that information in the event they need to be contacted.

8. NEW BUSINESS

None

9. ADJOURNMENT

Motion made and seconded to adjourn the meeting.

The motion passed unanimously by a vote of 11-0-0.

The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Jessica Bennett
Secretary