



**QUABBIN REGIONAL SCHOOL DISTRICT  
School Committee Minutes  
Thursday, October 12, 2017  
Educational Support Center**

**PRESENT**

|            |                   |                       |
|------------|-------------------|-----------------------|
| Chair      | Lee Wolanin       | Member, Barre         |
| Vice-Chair | Mark Brophy       | Member, Barre         |
|            | Dr. Richard Allan | Member, Barre         |
|            | Debra Chamberlain | Member, Hubbardston   |
|            | William Hansen    | Member, Hubbardston   |
|            | Jason Leclair     | Member, Hubbardston   |
|            | David Marsh       | Member, Barre         |
|            | Walter Nutter     | Member, Oakham        |
|            | Marcelino Sarabia | Member, Hardwick      |
|            | Geoffrey Spier    | Member, Hardwick      |
|            | Peggy Thompson    | Member, New Braintree |
|            | Mark Wigler       | Member, Hubbardston   |

**ALSO PRESENT**

|                               |  |
|-------------------------------|--|
| Dr. Maureen Marshall          | Superintendent of Schools  |
| Sheila Muir                   | Assistant Superintendent   |
| Cheryl Duval                  | Director of Administrative Services  |
| District Administrators/Staff | Kristin Campione; Julie Vincentsen; Tricia Worthington;<br>Shelly St. George; Clare Barnes |
| Press:                        | Brad Miner, T & G, Ellie Downer  |
| Parents/Town Officials        |  |

1. The meeting was called to order at 7:07 p.m.

**2. APPROVAL OF MINUTES**

A motion was made by Dr. Allan and seconded by Mr. Brophy to approve the minutes of June 22, 2017. The motion passed by a vote of 10-0-2 with Mr. Leclair & Mr. Marsh abstaining.

A motion was made by Dr. Allan and seconded by Mr. Brophy to approve the minutes of September 14, 2107. The motion passed by a unanimous vote.

**3. ADMINISTRATIVE REPORTS**

a) Superintendent of Schools

- Superintendent's Report – Dr. Marshall reported that the District is currently working on the Strategic Plan. A representative from DOE will begin working with the District in November in a pilot program for Plan for Success. The goal is to merge this with the Superintendent search. Administration is working on updating and modernizing the School Safety Plan. The elementary & MS principals attended ALICE training, which is recommended for all schools and will be introduced to our schools. Dr. Marshall thanked the Oakham Selectboard for their cooperation in getting the asbestos project going.

b) Assistant Superintendent

- No report was given
- c) Director of Administrative Services
  - Director's Report – Payroll Warrants 7 & 8 and AP warrants 7A, 7B & 8A were approved by the Warrant Subcommittee.
- d) Teacher Advisory Council
  - No report was given
- e) Student Advisory Council
  - Celine Aubuchon, senior at QRHS, reported that the high school is currently in the midst of spirit week. There are new efforts by Student Government to engage the students in school spirit. There is a pep rally tomorrow for the fall sports and spirit week will end with a homecoming dance on Saturday. Seniors have an upcoming Family Fest planned with bingo, raffles and contests. The high school is working on a Humans vs. Zombies event which has many students interested. Celine stated that she is proud to be a student at Quabbin Regional High School.

#### 4. SUBCOMMITTEE REPORTS

- a) Administrative Review
  - No report was given.
- b) Audit
  - Audit Report will be presented in November by Powers and Sullivan
- c) Budget
  - No report was given.
- d) Central Office
  - Strategic Plan Update – Subcommittee met on October 10<sup>th</sup> to discuss both Strategic plan. The Subcommittee will be working with the DOE in a pilot program for Plan for Success. The District will refine the Vision and Mission.
  - Superintendent Search Update – the Subcommittee has an initial proposal from MASC. The members requested more clarity from MASC and requested they look at phase one and two only and work to put a profile together. MASC will orchestrate focus groups consisting of faculty, parents, community members and students. They will then create a synopsis of findings, as well as an online survey for community members. MASC will work with the Committee to come up with questions for an internal search. Hope is to have a Superintendent recommendation by March 15<sup>th</sup>.

Motion made by Mr. Brophy and seconded by Dr. Allan to recommend that the Subcommittee work with MASC to put together an initial part of the Superintendent search, including a profile of the District as described in the proposal submitted today by MASC.

Motion passed by a unanimous vote.

- e) Collective Bargaining
  - Discussion on collective bargaining in executive session
- f) Elementary School
  - A visit to Hubbardston Center School will be set up with Principal Peterson.
- g) Plant and facilities
  - Currently obtaining quotes for LED lights for the parking lots as HS, RLS & HCS
- h) Adhoc OCS Asbestos Abatement
  - Oakham Center School Asbestos Update – Subcommittee met last evening and the town is accepting of a full abatement. At this time, the District is unsure if the District will be putting out an RFQ for flooring or if the town will be doing it. We did offer the District's services for procurement.
  - Contract Award vote – Two votes were taken - one for the abatement contract and one for the air quality contract. The full abatement award was given to Compass Restoration for \$39,600. The air

quality testing contract was awarded to Greenleaf Environmental in the amount of \$9,800. Start date for the project is October 30, 2017,

i) Policy & Review

- Drug Free Workplace (GBEC) Motion made by Dr. Allan and seconded by Mr. Brophy to place Policy GBEC on the table for 30 day review. Motion passed unanimously.
- Tobacco Use on School Property (GBED) Motion made by Dr. Allan and seconded by Mr. Brophy to place Policy GBED on the table for 30 day review. Motion passed unanimously.
- Teaching About Alcohol, Tobacco and Drugs (IHAMA) Motion made by Dr. Allan and seconded by Mr. Brophy to place Policy IHAMA on the table for 30 day review. Motion passed unanimously.
- Alcohol, Tobacco, and Drug Use by Students Prohibited (JICH) Motion made by Dr. Allan and seconded by Mr. Brophy to place Policy JICH on the table for 30 day review. Motion passed unanimously.
- Policy on Social Media (IJNDD) Motion made by Dr. Allan and seconded by Mr. Brophy to place Policy IJNDD on the table for 30 day review. Motion passed unanimously.
- Draft MOU for School Resource Officer – the MOU for the School Resource Officer was reviewed. The SRO will become a presence in the building that students will be comfortable with and being to build a relationship. Motion made by Dr. Allan and seconded by Mr. Brophy to table the MOU for one month in order for the Committee members to review. Motion passed unanimously.
- Report on elementary “specials” – Dr. Allan summarized the elementary specials and the programs that have been implemented in Art & Culture, Music and STEM.

j) Special Education

- No report was given.

k) Task Force

- Update on CMRPC – CMRPC outlined their Scope of Services at the last meeting. They discussed scenario planning, regional shard service strategies, economic development and interschool district conversations. Next meeting will take place on October 25<sup>th</sup> with an update as to their progress.

l) Technology

- No report was given.

**5. UNFINISHED BUSINESS**

- None

**6. PUBLIC COMMENT**

- None

**7. SCHOOL COMMITTEE CONCERNS**

- Mr. Hansen questioned why the visiting football team uses the girls’ locker room. He was concerned about boys walking in on the girls or vice versa. Mr. Devine stated that he was aware there was an issue with cleanliness after the last game, and that was more a problem of supervision on the end of the visiting team which has been addressed through the Athletic Director. It was explained that the refs are also in need of their own locker room. The football team uses their own team room, the refs use the boys’ locker room and the visiting team uses the girls’ locker room. Signs are on the doors which state which days and times are being used by any visiting teams.

**8. NEW BUSINESS**

- Presentation by Liz Beard-Blake’s students on their exchange trip to France – Ms. Beard-Blake gave a brief synopsis of the exchange trip the students took to France in April and what a wonderful educational experience it was for our 20 students and the 37 students from France.

- Request for Approval: French Exchange Trip – Ms. Beard-Blake requested permission from the School Committee to authorize another trip in April of 2019.  
Motion made by Dr. Allan and seconded by Mr. Brophy to approve a French Cultural Exchange Program with the usual provisos. Motion passed unanimously.
- Letters of commendation presentation – Olivia Amato-Hansen, Sara Aremburg – passed over to November meeting.

#### **9. REQUEST FOR EXECUTIVE SESSION**

A motion was made by Dr. Allan and seconded by Mr. Brophy to enter into executive session to discuss strategy with respect to collective bargaining and to ratify recent negotiations of three-year contract for the Quabbin Regional Paraprofessionals Association.

The Committee will return to open session.

The motion passed unanimously by a roll call vote.

The meeting adjourned at 8:30 p.m.

The meeting returned to open session at 8:43 p.m.

Motion made by Mr. Brophy and seconded by Mr. Nutter to ratify the recent negotiations of the QRPA with a three contract from July 1, 2017 to June 30, 2020. Motion passed unanimously.

#### **10. ADJOURNMENT**

A motion was made by Dr. Allan and seconded by Mrs. Chamberlain to adjourn the meeting at 8:44 p.m.

The motion passed unanimously.

Respectfully submitted,

Jessica A. Bennett  
School Committee Secretary