



**QUABBIN REGIONAL SCHOOL DISTRICT  
School Committee Minutes  
Thursday, January 14, 2016  
Educational Support Center**

**PRESENT**

Chair	Mark Brophy	Member, Barre
Vice-Chair	Lee Wolanin	Member, Barre
	Dr. Richard Allan	Member, Barre
	Debra Chamberlain	Member, Hubbardston
	David Deschamps	Member, Barre
	William Hansen	Member, Hubbardston
	Steven Labarre	Member, Oakham
	Jason Leclair	Member, Hubbardston
	Charles Miller	Member, Barre
	Ada Pease	Member, Oakham
	Marcelino Sarabia	Member, Hardwick
	Lori Siefert	Member, Hardwick
	Peggy Thompson	Member, New Braintree
	Mark Wigler	Member, Hubbardston

**ALSO PRESENT**

Dr. Maureen Marshall	Superintendent of Schools
Sheila Muir	Assistant Superintendent
Cheryl Duval	Director of Administrative Services
District Administrators/Staff	
Town Officials	
Parents/Townspeople	
Press	

1. The meeting was called to order at 7:05 p.m.

**2. APPROVAL OF MINUTES**

A motion was made by Dr. Richard Allan and seconded by Mr. Miller to approve the minutes of December 10, 2015. The motion passed by a vote of 13-0-2 with Mr. Wigler and Mrs. Pease abstaining.

**3. ADMINISTRATIVE REPORTS**

- a) Superintendent of Schools – Dr. Marshall had nothing to report that was not covered later in the meeting.
- b) Assistant Superintendent - No report was given. Discussed the issue that ACCESS testing was having with technology issues across the state. Currently have 6 – 8 students testing in ELL to determine their level and the number of hours required for ELL.

- c) Director of Administrative Services –
  - Presentation of Warrants: Payroll Warrants 13 and 14 and AP warrants 13A, 14A, and 14B were approved by the Warrant Subcommittee.
  - Director Duval also discussed the issue of school districts billing and being billed for retired teachers insurance. Quabbin sent 27 invoices amounting to \$28,800 with documentation and five districts billed Quabbin for a total of \$3,600.
- d) Teacher Advisory Council
  - Evan Barringer, QRTA President, reported that the QRTA has conducted a survey and request 15 minutes at next month's meeting to discuss the survey results. At the June meeting, teachers had concerns with the District. It was decided by the QRTA that it would most likely be best to create a survey so voices could be heard. A group was put together to create the survey and met four times before distributing the survey.
- e) Student Advisory Council
  - Celine Aubuchone, Student Government representative, reported to the Committee the work that is being done through the Principal's Council on Project Purple and Substance Abuse Support & Awareness Week taking place January 25 – 29.  
Celine also discussed Winter Carnival which is coming up as well as the Bring Your Own Device Program which students are taking advantage of.

#### 4. SUBCOMMITTEE REPORTS

- a) Administrative Review
  - No report was given.
- b) Audit
  - No report was given
- c) Budget
  - Mr. Wigler reported that Budget Subcommittee Meetings are scheduled for January 21, January 28, and February 11<sup>th</sup>. Budget vote by the full committee will be taken on February 25<sup>th</sup> and the Public Budget Hearing will take place on Thursday, March 10<sup>th</sup> prior to the full committee meeting.
- d) Central Office
  - No report was given
- e) Elementary Schools (Barre Subcommittee)
  - Superintendent Marshall will work with Jason Leclair, Lori Siefert, and Peggy Thompson to come up with a generalization of each building and the school culture in each building.
- f) Collective Bargaining
  - No report was given
- g) Plant and facilities
  - Plant and facilities subcommittee will be meeting to work on the five year capital plan
- h) Policy & Review
  - Motion made by Dr. Allan and seconded by Mrs. Siefert to remove the School Lunch Meal Charges Policy EFA off the table. Motion passed by a vote of 12-1-1 with Mr. Leclair opposed and Mrs. Pease abstaining.
  - Motion made by Dr. Allan and seconded by Mr. Wolanin to remove Policy JHCD – Administering Medication to Students and Policy JKAA – Physical Restraint of Students off the table. The motion passed by a vote of 13-0-1 with Mrs. Pease abstaining.

The next Policy & Review/Reform Subcommittee meeting will be held on Monday, February 8, 2016.

- i) Special Education
  - Next meeting will be held on January 21, 2016

j) Technology

- Office 365 license agreements for staff went out today. Access to download Office 13 or web version. Next rollout will be to students by grade
- Parent portal is delayed due to state certification. Parent nights will take place in the first or second week of February and, hopefully, be ready by February break
- Technology budget – current in a refresh cycle for computers in a 20% replacement/year cycle. Most are approximately 4 years old. There is a new state contract with HP which is a better option than Dell.
- 370 students on BYOD. Wi-Fi is segmented so students do not draw too much.
- Mr. Labarre feels we need to be in a better refresh cycle than ever due to technology needs and upgrades.

k) Task Force

- The last Task Force meeting was held on January 6, 2016. The committee narrowed down five areas that they wish to concentrate on:
  - Look to other districts – regionalize, share services, etc.
  - Compress Quabbin district – what can be done to save money district wide
  - Develop programs within the Quabbin district to further attract students from outside of the district
  - Rent out available space within the district’s buildings
  - Complete application for Community Compact Initiative. Detail areas where we need help. The state is willing to give resources to help with finding solutions to the
- Currently looking to set up a meeting with Senator Anne Gobi to bring attention to the needs of the district and the lack of state funding
  - Look to other districts – regionalize, share services, etc.
  - Compress Quabbin district – what can be done to save money district wide
  - Develop programs within the Quabbin district to further attract students from outside of the district
  - Rent out available space within the district’s buildings
  - Complete application for Community Compact Initiative. Detail areas where we need help. The state is willing to give resources to help with finding solutions to the current issues.

**5. UNFINISHED BUSINESS – none**

**6. PUBLIC COMMENT – none**

**7. SCHOOL COMMITTEE CONCERNS** - School Committee members attended the Alumni Band Concert and commended the Music Department on the fine job done. Strength and Conditioning Coach Meg Matthews was also commended on the job she has done with the opening of the weight room to the general public.

**8. NEW BUSINESS**

- FLLAC 2014-2015 Annual Report and Financial Statement is on file at the Central Office for review
- Netherlands Exchange Trip Update – Motion made by Dr. Allan and seconded by Mr. Wolanin to approve that the Netherlands Exchange trip attendees take a bus to JFK airport for departure and return. Motion passed unanimously.
- Cultural Exchange Program Proposition – Elizabeth Beard Blake, HS World Language Teacher – passed over to be discussed at the February meeting at the request of Ms. Beard Blake.

**9. REQUEST FOR EXECUTIVE SESSION**

- None

## **10. ADJOURNMENT**

A motion was made by Dr. Allan and seconded by Mr. Wolanin to adjourn the meeting at 8:10 p.m.  
The motion passed unanimously.

Respectfully submitted,

Jessica A. Bennett  
School Committee Secretary